It is the goal of CMC - NorthEast to enhance the learning experience of qualified physician assistant and nurse practitioner students by encouraging their presence at our facilities.

Compliance with this policy is a requirement of any PA or NP student who rotates in a facility affiliated with CMC - NorthEast regardless of their rotation assignment (clinic, hospital, operating room).

A. DEFINITIONS

1. **Physician Assistant Student** - A physician assistant student must be currently enrolled in an accredited program of physician assistant education.

2. **Nurse Practitioner Student** - A nurse practitioner must be currently enrolled in an accredited nurse practitioner program.

3. **Supervising Physician** - A physician licensed to practice medicine by the N.J. Medical Board and on the Active Medical Staff at CMC - NorthEast who agrees to provide the PA/NP student with an educational experience at CMC = NorthEast.

B. SUPERVISING PHYSICIAN RESPONSIBILITIES

1. The Supervising Physician must inform the Graduate Medical Education Coordinator of their plan to provide this learning experience at least one month prior to the beginning of the experience.

2. The Supervising Physician must agree (in writing) to accept responsibility for this PA/NP student and supply this documentation to the GME Coordinator.

3. While planning this educational experience, the Supervising Physician must present a signed copy of Rules and Regulations for PA/NP student to the CME Coordinator and must comply with such. (copy attached to this policy)

4. While planning the educational experience, the Supervising Physician will submit a scope of practice approved by the training program to the GME Coordinator outlining what skills and procedures are appropriate for the student to perform.
PA/NP STUDENT RESPONSIBILITIES

1. The PA or NP student must agree to abide by all the Medical Staff Bylaws, Rules and Regulations and Policies of CMC - NorthEast.

2. The PA/NP student must agree to submit documentation as required to the GME Coordinator prior to the educational experience:
   
   A. Students should provide a letter from their school attesting to current malpractice insurance (school coverage or individual).
   
   B. Students should provide proof of required immunizations.
   
   C. Students must provide proof of current NC license (if applicable), DEA registration (if applicable) and a letter from their program director agreeing to the rotation.

3. Students should agree to wear their NEMC badge with the title "PA or NP Student" noted on such at any time they are present in a CMC - NorthEast facility.

GRADUATE MEDICAL EDUCATION COORDINATOR RESPONSIBILITIES

The Graduate Medical Education Coordinator is responsible for the implementation of this policy including the following:

1. The GME Coordinator will keep a separate file on each student and maintain that all necessary documentation is provided before the educational experience begins.

2. The GME Coordinator will orient the student to the Medical Staff Bylaws, Rules and Regulations and policies before the educational experience begins.

3. The GME Coordinator will introduce the student to the CMC - NorthEast staff by memo and by direct contact when necessary. All nursing units and department should be aware of the presence of the student before the educational experience begins.

4. The GME Coordinator will be responsible for each student badge.

5. The GME Coordinator will assist with appropriate housing needs as necessary.

6. Should the student require Surgical Services experience, the GME coordinator will contact the Executive Director of Surgical Services to supply appropriate documentation.

7. The GME Coordinator will copy all pertinent documentation to the Director of Medical Staff Services prior to the educational experience.
CMC - NorthEast
Rules and Regulations for PA & NP Students

- Any history or physical examination must be co-signed by attending physician within 24 hours;
- May make rounds with supervising physician and write progress notes if co-signed by physician within 24 hours;
- May write orders if immediately co-signed by attending physician prior to being carried out;
- Assist in surgery only if approved by Executive Director of Surgical Services;
- Conduct or performs procedures only in the presence and under the guidance of attending physician and as approved by their training program;
- All above activities must be supervised and co-signed by attending physician regardless of year in training or if training license is held.

I, ____________________________, have read and understand the above Rules and Regulations and will follow them accordingly. I also understand that I must maintain confidentiality of all patient information.

I, ____________________________, understand that I am accepting responsibility for this student and all activities performed in a CMC - NorthEast facility.

_____________________________  ________________________
Student                          Date

_____________________________  ________________________
Attending/Supervising Physician  Date